SAMPLE PREP PACK

VAT / Corporate Tax — preparation for review

Entity (anonymized)

FZ Trading Co. · Redacted

Dubai Free Zone SME · trading / services

Period	Pack type	Evidence
Q2 2026 1 Apr – 30 Jun	**VAT + CT cues** prep for review	**24 items** 2 gaps flagged

Prep status

Ready for review · Human QA · Sample · prep pack

What this is — and is not

This sample shows how Mobile Man prepares evidence packs for human review. It is not a filing, not an EmaraTax submission, and not Tax Agent work. Your licensed Tax Agent reviews and files. Growth Operator is AED 500/mo.

Ready for review

Human QA

Sample · prep pack

1 · Period summary

VAT period	1 Apr 2026 – 30 Jun 2026
Output VAT (indicative)	AED 18,420 · redacted detail
Input VAT (indicative)	AED 6,110 · redacted detail
Net position (indicative)	AED 12,310 payable · for reviewer
CT cue notes	Period books closed · cues only — not a CT return
Prepared by	Growth Operator desk · Human QA

2 · Evidence checklist

- **Sales invoices · Q2** — 8 files — captured
- **Purchase invoices · Q2** — 11 files — captured
- **Bank statements · Apr–Jun** — 3 files — captured
- **Payroll summary** — 1 file — gap flagged
- **Import docs · Free Zone** — 1 file — gap flagged
- **Prior period pack (ref)** — linked — captured

Preparation for review — not a filing. Gaps flagged for client close-out before Tax Agent handoff. We do not file.

Sample · prep pack

Ready for review

Human QA

Sample · prep pack

3 · Open gaps (client close-out)

High GAP-01

Payroll summary missing

Upload Q2 payroll PDF or spreadsheet so CT cues can be completed.

Medium GAP-02

Import docs incomplete

One Free Zone import bill of entry lacks matching invoice reference.

4 · Handoff note

Mobile Man prepared this pack for human review.

Next step: you or your licensed Tax Agent review gaps, then file.

We do not submit to EmaraTax or the FTA. We are not your Tax Agent.

After close-out, export the prep pack from Growth Operator and share.

Growth Operator · AED 500/mo · prep cadence, not a filing desk.

Human QA sign-off (sample)

Reviewed for completeness cues · initials HO · sample only

Human QA

Ready for review